



# ROTOM JOB VACANCY

**MAY 2024**

Reach One Touch One Ministries (ROTOM) is a Christian not-for-profit organization supporting vulnerable older persons and children under their care. ROTOM envisions older persons living dignified and fulfilled lives, and exists to empower older persons and children under their care, through the love of Jesus Christ, to attain a better life, regardless of their faith.

Join our enthusiastic teams, in the following vacant position at ROTOM.

## The ROTOM School – MUKONO

Position	Vacancies	Employment Category	Reports to:
Primary Teacher (Science/Any Other Subject)	One	Full time	Head Teacher

### MAJOR FUNCTION

Plan, prepare and present lessons catering for the needs of the students pertaining to academic, life skills and spiritual development to bring about a holistic approach to education in a learning enabling environment

### Tasks and responsibilities

- Establish and communicate clear objectives for all teaching activities
- Plan prepare and deliver instructional activities that facilitate active learning experiences
- Use relevant technology to support instruction and managing of student performance.
- Monitor and evaluate student performance while ensuring open communication with all stakeholders regarding the same.
- Participate in extracurricular activities such as sporting and club activities
- Inculcate a Godly attitude in the learners by instructing them in ways that encourage the development of Christian values.
- Enforce discipline in the learners in child friendly measures and principles within the confines of the school disciplinary systems
- Update all necessary records as required by the law, district policies and school regulations
- Any other duty as allocated by the supervisor

## PERSON SPECIFICATION

### Essential skills, experience and qualifications.

- The applicant must have a Grade III certificate or ECD diploma /Certificate with a minimum of two years' experience in a teaching role
- Ability to communicate with and inspire children
- Commitment to safeguarding and promoting child welfare
- Ability to work well with others
- Must have a teachable spirit
- Fluent level of English, spoken and written
- Adequate biblical knowledge
- Demonstrates competence in team work, and good time management
- A Christ centred individual
- Aged between 20 to 35 years

### KEY NOTES:

1. ROTOM is an equal opportunity employer and does not charge a recruitment fee or any other fees at any stage of the recruitment process.
2. Make sure that your application letter, CV and certificates are attached as **one** document.
3. The position you are applying for should form the subject of your email.
4. Any form of canvassing will lead to automatic disqualification.
5. Only shortlisted candidates will be contacted.
6. Candidates should attach a copy of their National Identity Card.

**NB:** In compliance to the Data Protection & Privacy Laws of Uganda, ROTOM will use your application documents only for purposes for which they were intended.

### APPLICATION PROCEDURE

All applications and references should be addressed to the Human Resource Manager. Applications can be sent to [rotomuganda@reachone-touchone.org](mailto:rotomuganda@reachone-touchone.org) or hand delivered to our ROTOM Head Office in Mukono, anytime between Monday to Friday 8:00 AM and 5:00 PM EAT.

**Deadline for submission of application is Friday 10<sup>th</sup>/05/2024**

**END OF ADVERT**

